Anaphylaxis Campaign
Supporting people at risk of severe allergies

Anaphylaxis Campaign: Small Grant Scheme

1. Details of applicant(s)

Title and Name of Principal Applicant (student or early career researcher)	
Present position of Principal Applicant	
Title and Name of Supervisor or Line Manager	
Institution involved	
Contact address	
Telephone	
E-mail	

2. I have read the guidelines for project grant applications on the website YES / NO

3. Title of project

4. Description of project.

4a. The background and aims of the project and rationale for the proposed research including relevant literature. Please avoid technical terminology where possible.

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4b. Procedure, participants, materials and resources required.

4c. The clinical impact of the research and why you feel that the application is relevant to the aims of The Anaphylaxis Campaign.

4d. How will the outcomes of your research be disseminated?

5. Will this project be submitted to a Research Ethics Committee prior to data collection?

YES /NO Please state which Committee. If no ethical approval is being sought please state why.

6. Length of project (in years and months)

Please provide a timeline for your project here

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7. Costs of project. Please outline the costs for your project here.

Type of cost	**Description of cost**	**£**
	Total Cost	

8. Commercial exploitation – are there any potential commercial applications for the outcome of this research? YES/NO

If YES, please give details below:

9. Signature of applicant

10. Signature of supervisor or line manager

If you do not have an electronic signature please provide an email from your supervisor/line manager stating they support this application

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RESEARCH GRANTS
TERMS AND CONDITIONS

Acceptance of Grant:

1. Your grant is a donation towards the cost of the research project described in your application to the Anaphylaxis Campaign. You are responsible for ensuring that the funds donated are used solely for the purpose of this research project. Any unspent funds remaining at the end of the project should be returned to the Campaign so that we can fund other research projects.
2. Your grant is made on condition that you conduct the research in line with any relevant ethical protocols and also adhere to any applicable health and safety regulations, liability to any third parties and safeguarding policies.
3. You acknowledge that it is essential that the reputation and good standing of the Anaphylaxis Campaign are maintained. You are responsible for ensuring that you spend the grant funds with reasonable care and as set out in your application, and that you will not do anything that may harm the reputation of the Anaphylaxis Campaign.
4. You acknowledge and agree that the Anaphylaxis Campaign shall not be liable to you for any loss, damage, costs, or expenses of any nature howsoever incurred or suffered by you or your agents or contractors arising from the award or application of this grant.
5. You agree to indemnify and keep the Anaphylaxis Campaign indemnified against any breach by you or your agents or contractors of these terms and conditions, and any claim brought against the Anaphylaxis Campaign by a third party resulting from the application of the grant by you.
6. The Anaphylaxis Campaign reserves the right to terminate a grant and require repayment if we find that any form of false information is or has been deliberately supplied to the Anaphylaxis Campaign, or if in the sole opinion of the Anaphylaxis Campaign the grant is not being used for the purpose for which it was awarded or in compliance with any applicable guidelines or legislation.
7. If the Anaphylaxis Campaign terminates the grant and makes a request for repayment, you shall make the repayment to the Anaphylaxis Campaign within two weeks of being notified to do so.

Intellectual Property:

1. The Anaphylaxis Campaign is under an obligation to ensure that the useful results of research that it funds are put into the public domain and applied for the public good. To meet these obligations we require Anaphylaxis Campaign funded researchers, their Host Institutions and associated technology transfer companies to ensure the protection and exploitation of intellectual property (IP) (including all inventions, technologies, products, data and know how).
2. The Host Institution shall ensure that ownership of the IP arising from work funded in whole or in part by the Anaphylaxis Campaign, and lead responsibility for its management, vests in the Host Institution (or its associated technology transfer company). For the avoidance of doubt, the Host Institution shall ensure that, where any element of a project is supported by funding from a third party, ownership of the IP arising from the research will vest in the Host Institution (or its associated technology transfer company).
3. The Anaphylaxis Campaign will receive a share of any commercial return commensurate with its relative contribution to the research and the value of the results arising, in line with AMRC Guidelines. In particular, royalties and other income arising from research funded in whole or in part by the Anaphylaxis Campaign will be shared in proportion to the investment made by funders less any legal, patenting and associated costs incurred. Disputes over the percentage return due to respective funding partners once a research outcome has been identified and a decision to exploit it has been made will be referred to the AMRC Scientific Advisory Committee for arbitration or resolution.

4. No IP created or acquired in connection with an Anaphylaxis Campaign funded activity may be exploited in any way without the prior written consent of the Anaphylaxis Campaign, such consent not to be unreasonably withheld. Exploitation includes (but is not limited to) use for any commercial purpose or any license, sale assignment, materials transfer or other transfer of rights. As a condition of granting such consent, the Anaphylaxis Campaign may require the Host Institution to agree to terms of exploitation including the sharing of benefits other than academic copyright. The Anaphylaxis Campaign shall be provided with a copy of any agreement with commercial or other partners in connection with the exploitation of IP.
5. In relation to a project which is to be funded jointly by the Anaphylaxis Campaign and any other parties, the grantholder must inform the Anaphylaxis Campaign promptly of the identity of such other parties, and must ensure that all such parties negotiate in good faith with the Anaphylaxis Campaign and the Host Institution, the terms of a collaboration agreement governing, amongst other things, the exploitation of intellectual property rights in the results of the research, obligations of confidentiality regarding the results, the rights of the Anaphylaxis Campaign and the other parties to exploit such intellectual property, and the division of the revenues arising from such exploitation.

In addition, the Anaphylaxis Campaign requires the Host Institution to:

a) ensure that all persons working on an Anaphylaxis Campaign funded activity (including employees, students, visiting fellows and subcontractors) are employed or retained on terms that vest in the institution all IP which is created or acquired by any such person in connection with an Anaphylaxis Campaign funded activity;
b) accept responsibility for the registration and protection of all IP arising from work funded in whole or in part by the Anaphylaxis Campaign;
c) prepare and disseminate clear guidelines for employees, students, visiting fellows and subcontractors on procedures for the identification and protection of IP, such guidelines to state the Host Institution's position on ownership of IP and whether there are any circumstances in which the rights to IP might be waived to the employee, student, visiting fellow or subcontractor;
d) notify the Anaphylaxis Campaign promptly when IP of medical or commercial value is created, ensure that such IP is protected and not publicly disclosed prior to protection (whilst at the same time ensuring that potential delays to publication are minimised) and promptly inform the Anaphylaxis Campaign in writing when any applications to protect such IP are made;
e) advise the Anaphylaxis Campaign in writing in advance of the nature of any proposed exploitation, identifying partners and proposed sharing of net royalties and deliver to the Anaphylaxis Campaign an annual exploitation report detailing the exploitation activities for the preceding 12-month period;
f) keep accurate records and accounts in accordance with standard UK accounting practice and allow the Anaphylaxis Campaign or its authorised agents to audit these on request;
g) provide the Anaphylaxis Campaign with annual accounting statements setting out financial information for the preceding 12-month period in respect of each project funded wholly or partly by the Anaphylaxis Campaign and the exploitation of its results, including all income and expenditure and a breakdown of the calculations on which the amounts involved were determined;

h) deliver to the Anaphylaxis Campaign within 14 days of receipt of the appropriate VAT invoice(s) the payments required in respect of the statements described in g) above;

i) host six-monthly update meetings with the Anaphylaxis Campaign to review the share of revenue between the Anaphylaxis Campaign and the Host Institution.

6. The Anaphylaxis Campaign recognises that in some jurisdictions patent protection may be dependent on a researcher being able to demonstrate that they invented first. The Anaphylaxis Campaign therefore recommends that Host Institutions introduce procedures for researchers to record what they have done, what they have thought and how they plan to proceed, and that any records or documents are regularly read and witnessed by someone who understands the subject matter.

On completion of your project:

1. The Campaign expects that you will complete the research within the timescale identified in your application. If at any time during the course of your project it is likely that completion will not be possible within this timescale you must inform the Campaign at the earliest opportunity.
2. At the completion of the project, you are required to send the Campaign a report giving details of:
    a. Executive summary (this should be no longer than 2 pages of A4 and should summarise the research in layman's terms)
    b. A short literature review/background
    c. The study aims and objectives
    d. Methods used including recruitment of participants if applicable, measures used, procedure and analysis of data
    e. Results
    f. Discussion to include implications of the results and how they align with the Anaphylaxis Campaign's mission statement.
    g. Dissemination – has the project been submitted to a conference or as a paper or is it going to be? What other plans for dissemination are there?
    h. Potential for commercial exploitation (if relevant)
    i. Acknowledgements
    j. References
    k. Appendixes – to include any published abstracts or papers.

3. The Campaign may also request interim progress reports from time to time, for projects which are anticipated to require more than 12 months to complete.

I have read and accept the terms and conditions of this grant as stated above:

Name: ..... Date:.....
(Researcher)
Print Name: .....

Name: ..... Date:.....
(Supervisor / Line Manager)
Print Name:.....

Please return this form by e-mail to: researchgrants@anaphylaxis.org.uk